

CONTRACT DATA REQUIREMENTS LIST (2 Data Items)										Form Approved OMB No. 0704-0188									
<p>The public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services and Communications Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.</p>																			
A. CONTRACT LINE ITEM NO. 0001			B. EXHIBIT A		C. CATEGORY: TDP <input checked="" type="checkbox"/> TM _____ OTHER _____														
D. SYSTEM/ITEM VXS-1 Squadron Support				E. CONTRACT/PR NO. N00173-14-R-RV04			F. CONTRACTOR												
1. DATA ITEM NO. A001		2. TITLE OF DATA ITEM Contractor's Management Plan				3. SUBTITLE													
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE SOW			6. REQUIRING OFFICE NRL Code 1400												
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED B		10. FREQUENCY As Required		12. DATE OF FIRST SUBMISSION See Blk 16		14. DISTRIBUTION											
8. APP CODE N/A				11. AS OF DATE N/A		13. DATE OF SUBSEQUENT SUBMISSION See Blk 16		a. ADDRESSEE		b. COPIES									
<p>16. REMARKS</p> <p>The contractor shall submit a Contractor's Management Plan (CMP) in accordance with the ISO 9001.2008 standards, defining the contractor's approach to implementing the contract.</p> <p>The CMP provides the Government insight to the systems, processes, and structure within which the contractor operates. The CMP should include, as applicable and if not defined in a separate plan: quality control, risk management, systems engineering, software development, configuration management, earned value management, and subcontract management.</p> <p>The Contractor shall deliver the final draft of the CMP within 30 days after contract award, three copies of a comprehensive written CMP shall be submitted to the PCO and COR within 5 working days when changes are made thereafter</p>								Draft		Final									
								15. TOTAL								0		2	
1. DATA ITEM NO. A002		2. TITLE OF DATA ITEM Monthly Funds Status and Contractor On-Site/Off-Site Labor Report				3. SUBTITLE													
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE SOW			6. REQUIRING OFFICE NRL Code 1400												
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED B		10. FREQUENCY Monthly		12. DATE OF FIRST SUBMISSION 30 DAC		14. DISTRIBUTION											
8. APP CODE N/A				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION 30 Days		a. ADDRESSEE		b. COPIES									
<p>16. REMARKS</p> <p>The Contractor shall deliver the report no later than five (5) days after the end of each reporting month. The report must include at a minimum the following data: Reporting period Contract number & order number Order value Current funding Amount expended in current period Total expended to date Date submitted Labor (including subcontractors) - Must state employee names, # of hours, total amount billed. If the employee worked on multiple tasks during the reporting period; each task must be in a separate report. Itemized costs for the period Forecast of costs and labor for the next period DAC - Days after contract award.</p>								Draft		Final									
								15. TOTAL								0		2	
								G. PREPARED BY Code 1400				H. DATE 20 MAR 2014		I. APPROVED BY			J. DATE		

17. PRICE GROUP

18. ESTIMATED
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A. CONTRACT LINE ITEM NO. 0001		B. EXHIBIT A		C. CATEGORY: TDP <input checked="" type="checkbox"/> TM <input type="checkbox"/> OTHER <input type="checkbox"/>			
D. SYSTEM/ITEM VXS-1 Squadron Support		E. CONTRACT/PR NO. N00173-14-R-RV04		F. CONTRACTOR			
1. DATA ITEM NO. A003		2. TITLE OF DATA ITEM Monthly Task Progress Report		3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE SOW		6. REQUIRING OFFICE NRL Code 1400			
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED B	10. FREQUENCY Monthly	12. DATE OF FIRST SUBMISSION 30 DAC	14. DISTRIBUTION			
8. APP CODE N/A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION 30 Days	a. ADDRESSEE		b. COPIES	
16. REMARKS The Contractor shall deliver the report no later than five (5) days after the end of each reporting month. The report must include at a minimum a summary of all technical work performed as well as any performance/material expenditures taken during preceding month. *DAC - Days after contract award				NRL Code 1400		1	
15. TOTAL →				0	1	0	
1. DATA ITEM NO. A004		2. TITLE OF DATA ITEM Contract Summary Report		3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE SOW		6. REQUIRING OFFICE NRL Code 1400			
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED B	10. FREQUENCY As Required	12. DATE OF FIRST SUBMISSION See Blk 16	14. DISTRIBUTION			
8. APP CODE N/A		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION See Blk 16	a. ADDRESSEE		b. COPIES	
16. REMARKS The contractor shall submit a Contract Summary Report in accordance with the DI-ADMIN-80477A standards, summarizing all work accomplished to that point on the task order. The Contractor shall deliver the final draft of the Contract Summary Report within 10 days of request by the government and within 30 days after task order completion.				NRL 1400		1	
15. TOTAL →				0	1	0	
G. PREPARED BY Code 1400		H. DATE 20 MAR 2014		I. APPROVED BY		J. DATE	

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D. SYSTEM/ITEM VXS-1 Squadron Support		E. CONTRACT/PR NO. N00173-14-R-RV04		F. CONTRACTOR			
1. DATA ITEM NO. A007	2. TITLE OF DATA ITEM Program Documentation			3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE SOW		6. REQUIRING OFFICE NRL Code 1400			
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED B	10. FREQUENCY As Required	12. DATE OF FIRST SUBMISSION See Blk 16	14. DISTRIBUTION			
8. APP CODE N/A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See Blk 16	a. ADDRESSEE		b. COPIES	
16. REMARKS <p>Required program documentation will be determined by the government at task order award. Examples of documentation include a master schedule, Program Management Plan and Systems Engineering Plan.</p> <p>The Contractor shall deliver the final draft of the documentation required by the government within 10 days after task order award, one copy each shall be submitted to the KO and COR within 5 working days when changes are made thereafter.</p>							
				NRL Code 1400		1	
				NRL Code 3220		1	
15. TOTAL →				0	2	0	
1. DATA ITEM NO.	2. TITLE OF DATA ITEM			3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE			
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION			
8. APP CODE		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE		b. COPIES	
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15. TOTAL →				0	0	0	
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